



CITIZEN COMPLAINT

Wausau Police Department

515 Grand Avenue
Wausau, WI 54403
715-261-7800



INTRODUCTION

The Wausau Police Department upholds its integrity through an internal system of investigation and review, centered on objectivity, fairness, and justice. We encourage citizens to bring forth legitimate grievances about employee conduct as part of our commitment to excellence.

As a citizen, if you feel mistreated or unsatisfied with the service you received, you have the right to voice your concerns to the police department. Your feedback not only demonstrates responsible citizenship but also aids in enhancing our department's performance.

If you believe a department member acted improperly or violated policies, city ordinances, or state/federal laws, you can submit a written complaint to us. We assure you that your complaint will be courteously received and will undergo a thorough and impartial investigation.

It is important to note that under Wisconsin State Statute 946.66(2), False Complaints of Police Misconduct, making a knowingly false complaint regarding the conduct of a law enforcement officer carries consequences. Those found guilty may face a Class A forfeiture, with a fine up to \$10,000.

PROCESS

Upon receipt of your complaint, a supervisor will promptly notify you and conduct an initial inquiry. This inquiry aims to determine whether the matter will be resolved informally or if it may warrant formal disciplinary action. Throughout this process, you will receive regular updates on the status of your complaint and its final resolution.

If, following the investigation, you remain unsatisfied with the outcome, you have the option to direct your complaint to the Wausau Police & Fire Commission. To initiate a complaint, please contact the Wausau Human Resources Department. They will guide you through the necessary steps to address your concerns through the appropriate channels.

At any stage of the investigation, you have the option to voluntarily withdraw your complaint. This decision is suitable if you obtain additional information that convinces you the employee's actions were justified. However, it's important to note the department reserves the right to proceed with the investigation if circumstances warrant further examination, regardless of the complaint withdrawal.

If you believe you have been treated differently because of race, color, national origin, religion, sexual orientation, disability, or age, you may also file a discrimination complaint with the following agencies:

Wisconsin Department of Justice
Office of Crime Victim Services
P.O. Box 7951
Madison, WI 53707-7951

Office for Civil Rights
Office of Justice Programs
U.S. Department of Justice
999 N. Capitol Street, NE
Washington, DC 20531



CITIZEN COMPLAINT FORM

Wausau Police Department

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INFORMATION ABOUT YOU

Last Name: _____ First Name: _____ Middle Initial: _____

Birth Date: _____ Sex: _____ Race: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Cell Phone: _____ Work Phone: _____ Home Phone: _____

INFORMATION ABOUT WITNESSES / OTHERS INVOLVED

Last Name: _____ First Name: _____ Middle Initial: _____

Birth Date: _____ Sex: _____ Race: _____ Involvement: _____

Address: _____ City: _____ State: _____ Zip: _____

Cell Phone: _____ Work Phone: _____ Home Phone: _____

Last Name: _____ First Name: _____ Middle Initial: _____

Birth Date: _____ Sex: _____ Race: _____ Involvement: _____

Address: _____ City: _____ State: _____ Zip: _____

Cell Phone: _____ Work Phone: _____ Home Phone: _____

INFORMATION ABOUT THE INCIDENT

Date of Incident: _____ Time of Incident: _____ Incident # (if known): _____

Location of Incident: _____

INFORMATION ABOUT THE EMPLOYEE

Department employee(s) involved (name(s), badge number, and/or physical description):

